

# **Sheffield-Sheffield Lake City Schools Regular Board of Education Meeting**

**1824 Harris Road  
Sheffield, OH 44054**

**June 25, 2018**

**5:30 P.M. Regular Meeting w/Addendum**

**Administration Center**

Mrs. Pat Czech, Vice President  
Mrs. Amy DeLuca  
Mrs. Sandra Jensen  
Mrs. Sheila Lopez, President  
Mrs. Lisa Miller  
Mr. Michael F. Cook, Superintendent  
Mr. Michael A. Pissini, Treasurer



***INSPIRE ~ EXCITE ~ EDUCATE***



## **NOTICE TO THE PUBLIC**

We wish to welcome you to the Sheffield-Sheffield Lake Board of Education Meeting. Please be advised that tonight's meeting may be videotaped for presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. He, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting in order to allow time to thoroughly study your input.

## **DISTRICT GOALS**

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty percent of the student's homes participating in some sort of two-way communication forum with the district during the school year.

Thank you for attending.

Your interest is appreciated.



**Regular Meeting**

**1. ROLL CALL**

*"Notice of this meeting was given in accordance with the provisions of Policy 1.450 of the Sheffield-Shield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act."*

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**2. CALL TO ORDER**

**3. OPENING CEREMONIES**

Pledge of Allegiance

**4. INFORMATIONAL ITEMS**

**5. REVIEW OF OPEN QUESTIONS**

**6. COMMENTS FROM THE PUBLIC**

*"In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting."*

*Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board, present and voting."*

**7. APPROVAL OF THE AGENDA**

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**8. TREASURER'S BUSINESS**

**A. REPORTS**

**B. BOARD MINUTES**



It is recommended that the Sheffield-Sheffield Lake Board of Education approve Minutes from the following agenda(s):

**Regular w/Addendum Meeting – June 11, 2018**

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**C. TRANSFERS**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following transfer.

- a. From Fund 001 to Fund 300 in the amount of \$ 30,440.79.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**D. TEMPORARY APPROPRIATIONS FOR FY 2019**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached Temporary Appropriations for the Fiscal Year 2019.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**E. AMENDED APPROPRIATIONS**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached Amended Appropriations for FY 2018.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**F. LIABILITY INSURANCE POLICY**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the liability insurance policy with Fitzgibbons Arnold for the period July 1, 2018-July 1, 2019.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_



**G. TECHNOLOGY EQUIPMENT PURCHASE**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the purchase of 25 Clevertouch Smart Boards from the Tierney Company in the amount of \$ 76, 850.00.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**9. SUPERINTENDENT'S BUSINESS**

**A. REPORTS**

**B. PERSONNEL**

**RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS**

1. It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

a. **Nicole Snitil**, resigning as BHS math teacher, effective June 20, 2018.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**RESIGNATION AGREEMENT**

1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the resignation agreement for Donnetta Lynch.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**CERTIFIED/ADMINISTRATIVE**

1. It is recommended that the Sheffield-Sheffield Lake grant the following certified personnel an Administrative Contract as per the Master Agreement effective for the 2018-19 school year.
  - a. **Wesley Davies**, BIS Assistant Principal, 215 days, M+30, Step 5, base salary, \$ 81,963.00 + \$ 4,917.78. (6% advanced training) = Total \$ 86,880.78, beginning August 1, 2018.
2. It is recommended that the Sheffield-Sheffield Lake Board of Education confirm the following certified personnel contract lengths for clarification purposes.



- a. **Mariah Hall**, Director of Special Education – **Three (3)** year contract.
- b. **Daniel Rahm**, BIS Principal – **Three (3)** year contract.
- c. **Richard Kerschbaum**, Athletic Director – **Two (2)** year contract.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**CERTIFIED**

- 1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

- a. **Alexis Ash**, BIS Intervention Specialist, BA, Step 0, \$ 36, 120.00, effective August 20, 2018.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**CERTIFIED TUTOR(S)**

- 1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel as per the Master Agreement for the 2018-19 school year.

- a. **Skye Casey**, Title I Tutor, 176 days, 6 hours per day, \$ 23.83 per hour.
- b. **Liz DiFucci**, Title I Tutor, 176 days, 6 hours per day, \$ 23.83 per hour.
- c. **Kayli Oleksa**, Title I Tutor, 176 days, 6 hours per day, \$ 23.83 per hour.
- d. **Victoria Sullinger**, Title I Tutor, 176 days, 6 hours per day, \$ 23.83 per hour.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**CERTIFIED SUMMER KICK START PROGRAM**

- 1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

- a. **Janine Defevere-Waters**, 2018 Summer Kick Start Program Intervention Specialist, effective August 2-17, 2018.
- b. **Meghan Kishman**, 2018 Summer Kick Start Program Teacher, effective August 2-17, 2018.
- c. **Kelly Zana**, 2018 Summer Kick Start Program Teacher, effective August 2-17, 2018.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_



C. **OTHER**

1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **SUPPLEMENTAL JOB DESCRIPTIONS** that correlate with the supplemental positions.

- a. BIS Robotics Advisor
- b. BMS/BHS Robotics Advisor
- c. BHS North Coast Interact Club Advisor

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

2. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **Cardinal Bus Sales & Service, Inc. Lowest Bid Resolution** for the purchase of one (1) diesel 72 passenger forward control, transit type school buses at the lowest bid of \$ 86,970.00.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

10. **STANDING COMMITTEE REPORT**

- 1. Joint Vocational School
- 2. Athletic Counsel
- 3. Legislative Liaison
- 4. Endowment Fund
- 5. S.A.L.T.
- 6. Finance

11. **EXECUTIVE SESSION**

It is recommended that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

TIME: \_\_\_\_\_

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

- A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official.

- 1) \_\_\_\_\_ Appointment;
- 2) \_\_\_\_\_ Employment;
- 3) \_\_\_\_\_ Dismissal;
- 4) \_\_\_\_\_ Discipline;



- 5) ☐ Promotion;
  - 6) ☐ Demotion;
  - 7) ☒ Compensation;
- A. ☐ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)
- B. ☐ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.
- C. ☐ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.
- D. ☐ Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- E. ☐ Matters required to be kept confidential by federal law or regulations or state statutes.
- F. ☐ Details relative to security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

Reconvene from executive session by consent at \_\_\_\_\_ p.m.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

12. **ADJOURNMENT**

Time: \_\_\_\_\_

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

The next regular meeting is **July 23, 2018 at 5:30 PM** at the Administration Center



**ADDENDUM TO THE AGENDA**

**9. SUPERINTENDENT'S BUSINESS**

**B. PERSONNEL**

**RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS**

1. It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:
  - b. **Bridget Hollingsworth**, resigning as BIS 5<sup>th</sup>/6<sup>th</sup> grade teacher, effective July 9, 2018.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_